
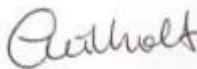




Provider Access Policy Statement

Policy Review

Review Cycle:	Date of Current	Author(s) of	Review Date
Annual	February 2024	Charlotte Gale	February 2025
Policy Ratification			
Role	Name	Signature	Date
Principal	Emma Reynolds		17 th January 2024
Chair of Governors	Gayle Willmott		17 th January 2024

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1 Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the College for the purpose of giving them information about the provider's education or training offer. This complies with the College's legal obligations under Section 42B of the Education Act 1997.

2 Student entitlement

Students in years 9-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

In line with the updated Provider Access Legislation, from January 2023, all schools must provide a minimum of six encounters for all students with post 16 providers, as above. This is broken down into key phases: -

- Year 8 or 9 - Two encounters for students that are mandatory for all to attend.
- Year 10 or 11 - Two encounters for students that are mandatory for all to attend
- Year 12 or 13 - Two encounters that are mandatory for the school to put on but optional for students to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from all students, including our most vulnerable and those with additional learning needs

As part of our careers programme, we will consider requests from approved training, apprenticeship, technical and vocational education providers, including University Technical Colleges where appropriate, to speak to our students. Frome College will also approach these providers directly when planning and organising key career related events throughout the school year such as school assemblies, webinars within the curriculum, including live events, careers engagement events and parents evenings.

The quality and impact of careers provision at Frome College is monitored by our Senior Leadership Team and Careers Lead and the Heart of the South West Careers Hub through Compass+ auditing. Access and opportunity to engage with technical, vocational and training providers will form part of this process.

3 Premises and facilities

The College will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The College will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Employability Co-Ordinator.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

4 Management of provider access requests

Requests for access will be managed by:

Charlotte Gale – Careers Lead
Tel: 01373 465353
Email: nextsteps@fromecollege.org

Granting Requests and Refusal of Requests

Once a provider has submitted a request to visit the College, the College's Careers Leader will respond to them within ten working days. All requests will be given due consideration by the Careers Leader and Senior Leadership Team.

Once the request has been granted, the College will ask for a range of information to share with our students and parents before the session. This may be a prospectus, letter, presentation to share with students and parents in advance of the session.

This needs to include: -

- Details of the opportunities offered including technical education, courses and entry requirements.
- What learning is like with the institution?
- How students are prepared for their best next step on successful completion of your course/training?
- Examples of linking courses with careers relating to the labour market and recent positive destinations of students who have completed their learning with the provider.

Requests will be considered against: -

- Clashes with other planned activities or visits.
- Interruption to preparation for public or internal examinations.
- Availability of school staff, space and resources to host the session.
- All requests will also be considered in line with the school's Safeguarding policy.

Frome College will keep a log of all provider requests for access and the outcomes and record on Compass+ to support the delivery and evaluation of the careers programme.

5 Complaints

If a provider has reason to make a complaint in relation to this statement please email Charlotte Gale, Careers Lead, nextsteps@fromecollege.org at Frome College, who will investigate further.

Subsequently you can contact The Careers & Enterprise Company at provideraccess@careersandenterprise.co.uk or Somerset Careers Hub <https://www.somersetcareershub.co.uk/>

6 Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents. Or trips to the providers establishment.

Year Group	Events	Gatsby Benchmark
Year 9	Career Talks	1,2,3,4,8
	PSHE – Career opportunities and career pathways. Challenging stereotypes and empowering equality	1,3,
	National Careers Week Activities	1,4,
Year 10	PSHE - CV writing and interview techniques	1,5,8
	Next steps Talks – Apprenticeships, T-Levels, traineeships Sixth form and College	7,3
	Mock interviews	1,8
	Assembly – Interviewing techniques	1,8
	Career Talks	1,2,3,4,5,8
	Work Experience	1,2,3,5,6
	National Careers Week Activities	1,4,
Year 11	PSHE – Next steps research, Using Unifrog for planning the future	1,7
	Next steps talks – Apprenticeships, T-Levels, Sixth form and College	7
	One to one Careers advice	3,8
	National Careers Week Activities	1,4,
	Post 16 option evening and taster sessions	4
	Career Talks	1,2,3,4,5,8

Year Group	Events	Gatsby Benchmark
Year 12	Opportunities to attend career related events and webinars	2
	Talks on University and Higher-Level Apprenticeships	7
	UCAS information evening	7
	Trip to UCAS University convention	7
	National Careers Week Activities	1,4,
	Work Experience	1,2,3,5,6
	Preparing for after Sixth Form – Destinations Day	1,7,8
	Unifrog	7,4
	Attendance at Parents evening	1,3,8
	Career Talks	1,2,3,4,5,8
Year 13	Career Talks	1,2,3,4,5,8
	One to one destination interviews	3,8
	Mock interviews	1,8
	National Careers Week Activities	1,4
	Unifrog	7,4
	Attendance at Parents evening	1,3,8